

MINUTES OF THE FULL COUNCIL MEETING

AT ST ENDELLION HALL ON MONDAY 11TH NOVEMBER 2024 AT 7PM

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| **Minute** | **Agenda Items** | **Action** |
|  | **Present**  Cllr Raynor (Chair), Cllr Cleave (Vice Chair), Cllr Mould (Divisional Member)  Cllrs: Williams, Hills, Symons, Pierpoint, Button, Smith, Webster, Collings, Dawe  C. Jon (C&MS) |  |
| 24/173 | **Members’ Declarations**   1. **Pecuniary/Registerable Declarations of Interests** – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.   **None**   1. **Non-registerable Interests** – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.   **None**   1. **Declaration of Gifts** – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.   **None**   1. **Dispensations** – Members to consider any written requests for dispensations.   **None** |  |
| 24/174 | **Apologies** None |  |
| 24/175 | **Chair’s Welcome / Public Forum**  Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.  Cllr Raynor welcomes Member of the Public present to update Cllrs on application **MLA/2023/00307** and **MLA/2023/00308** |  |
| 24/176 | **Minutes of Meetings**   1. **Ordinary Meeting** – 14th October 2024 – **Resolved** that the minutes be accepted as a true record. |  |
| 24/177 | **Organisations and Reports**   1. **Parish Council Chair** – Members to receive a report.   Cllr Raynor refers to the email shared with Members about the Lanteglos-by-Fowey housing allocation policy regarding second homes and offers members opportunity to comment.   1. **Divisional Members Report** - Members to receive a report.   Cllr Mould begins by making comment on the Lanteglos-by-Fowey housing allocation policy. It would not be Cllr Mould’s choice to put a second council tax charge on homes, she feels it would be better served to have gotten rid of small business rates relief. Cllr Button queries why the idea gets no traction when everybody seems to agree with this. Cllr Mould states that it is hugely unfair and that the government just did not agree, maybe it was too simple with no loopholes. Cllr Mould would have implemented a ‘super band’ for people wanting to build five bed five bath houses which would have had an environmental incentive to pay more to have this. If the current approach does not work maybe they will rethink it and look at it again. It is really telling how many properties are currently on the market and none of those will come back to local ownership so it will not serve any sort of purpose. Properties up for sale for twelve months will be exempt. If people do let and run a small business, they are exempt as well.  Cllr Mould informs Members that they have just finished the consultation on the new leisure strategy which will be going to scrutiny on Thursday and to cabinet next week. They have been looking across Cornwall at not just leisure centres but playing fields and pitches to consult around what people want. Since we have been a unitary authority, we have thirteen leisure centres and half a million people. A lot of them need investment but it goes to show with Wadebridge being a prime example that when it is handed over to the community it works because they know what works best for them. Saltash is providing community projects from their leisure centre showing a new framework. There is no money available, but it is a non-statutory requirement. CC (Cornwall Council) has worked with Sport England and Swim England so it hopefully all fits within their remit of how things can move forward, hopefully that will be looked upon favourably and adopted.  Cllr Mould informs Members that the owner of the Old Post Office in Trelights had contacted her to complain about the planning app (Brambledene). She thought she had missed the deadline but was permitted to send her objections.  Cllr Button asks for an update on the progress of Wadebridge school football pitch. Cllr Mould says that the lighting is proving a challenge due to residents of St Giles being unhappy about it and opposing the pitch’s location, they want it on the other side where the running pitch is, adjacent to the road. The CIL money has gone towards improving the changing rooms and allowing for disabled access where the current plans had allowed for the pitch. It is not decided yet, but they do want to ensure they get everything exactly right. It does not seem likely that this will be by January 2025.  The facility is oversubscribed and is desperately needed and wanted in the community.   1. **Playing Field Development Working Party** - Members to receive an update.   Cllr Button informs Members that consulting engineers were instructed to do an access level and design on the area. This has begun with soil infiltration testing and Cllr Button is awaiting the results. A draft travel plan is required for planning condition 5 which has been submitted. Cllr Button is waiting for the cost plan from the quantity surveyor to show what the cost will be if we proceed on this basis to enable us to assess the viability and options of phased development. Cllr Button informs Members that there will be a pre-Christmas committee meeting to digest the reports. Members are welcome to attend the meeting. Cllr Button will arrange a meeting with the PC to discuss the reports and outcomes from the committee meeting to see how we proceed in the New Year. Best case scenario is that it looks coherent and commercially viable. Cllr Button expects commercial challenges and wants to ensure what is built is wanted and used by the wider parish. When the project is at the stage of applying for full planning, it will look at funding streams. The project will need to involve others to drive it forward.  Cllr Mould confirms a full planning app is the route to take and is hopeful that Cornwall’s share of the SPF (shared prosperity fund) will be around £49,000,000 based on the way it was doled out previously. It will be a tight turnaround to achieve in 12 months. Cllr Button says the feedback for the project was positive last year and it does tick a lot of boxes for funding and matched funding.  Cllr Smith asks if the costings will be itemised. Cllr Button has requested this to highlight each potential stage of the project. He also hopes that Sport England may be willing to invest.  Cllr Pierpoint queries whether the costings will include the costs of running the building. Cllr Button confirms the funding applications will be submitted alongside the business plan and that it would be futile to spend the best part of £1,000,000, even if funded from different sources, on a result that is not a holistic community space which can operate both during the day and the evening and can dovetail nicely with the school. Cllr Button believes it is within the PC’s abilities to achieve this.   1. **STEND\_HWG** – Members to receive an update.   Cllr Williams likens progress to being ‘stuck in the mud’ waiting for a response from Estates. Nothing can move forward without Estates speaking to the Affordable Housing team. Cllr Mould supports that Estates have been bogged down with budget setting. Cllr Williams is concerned the project may miss the next funding allocation which it cannot afford to do. Cllr Mould does not feel it is at the top of anybody’s agenda at the minute, but she will speak to Estates again now the budget setting is completed. Cllr Williams expresses understanding of the need to prioritise the budget but that the project also needs a date to work towards. Two members of the Affordable Housing team have contacted Estates but have not received a response.   1. **Camel Valley Community Area Partnership –** Members to receive a report.   Cllr Raynor could not attend but Ms Jon attended on behalf of the PC. Cllr Mould was also in attendance.  There was some discussion around buses, but Ms Jon felt Cornwall Council missed the point being made that if they trained people to drive smaller vehicles and have the insurance, they would not need to take the big buses around places like Port Isaac and could save a lot of money. Cllr Mould says they do not have the money to do that and the only reason we have the service at all is because it doubles up on the use of the school buses. Cllr Mould refers to the person who runs the Hub at Lanivet and the community bus service. He seems to manage the model differently to the bus companies which seems to work. He would like to expand but needs more drivers, more buses and more money. CC rely on the subsidiary from the government to tell them how to run this service which does not appear to be working. Cllr Mould feels it will revert to the previous model of being run by members of the community. Cllr Mould is interested in the outcome of the suggestion made for parishes to add money to the pot to help improve the service. There was not an absolute refusal in the room to the suggestion. The number of bus services in Cornwall is one of the highest rural bus services in the country. Councils need to try and find ways to support people living in the community to manage the service themselves. It was productive to look at alternative models. | Cllr Raynor  Cllr Mould  Cllr Button  Cllr Williams  Cllr Raynor Ms Jon |
| 24/178 | **Planning Applications** – Members to consider the following, including any received after the agenda had been published.   1. **PA24/07488** Brambledene Road from Chapel Villa to Rose Cottage Trelights Port Isaac Cornwall PL29 3TQ   Replacement extension and alterations.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SKMFWIFGLXT00&activeTab=summary>  **Object**  Members have concerns with reference to NDP design principles.  The PC’s full response can be found on CC’s planning portal.   1. **PA24/07875** 42 Church Hill Port Isaac Cornwall PL29 3RQ   Non material amendment in relation to decision notice PA23/02665 dated 23.01.2024 to allow small variations to window positions and sizes, removal of wood burners and flues, reduction of dormer size to road elevation.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SLCLKVFGFYD00&activeTab=summary>  **Complete**   1. **PA24/08003** Silver Spray Port Gaverne Port Isaac Cornwall PL29 3SH   Proposed Side Extension.  [https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SLJW0QFGKX500&activeTab=summary](https://planning.cornwall.gov.uk/online-applications/monthlyListResults.do?action=firstPage)  **No comment**   1. **MLA/2023/00307** Seaweed Farm in Port Quin Bay Camel Fish Proposed Seaweed Farm (Port Quin Bay) Camel Fish Limited   **MLA/2023/00308** Seaweed Farm in Port Quin Bay Biome Algae Ltd   Member of the Public informs Cllrs of the limited time for submission of any objections to the apps (27th November 2024). They are currently going through the 624-page document of Biome Algae’s response to the MMO and will be publishing the main bullet points and summary on the Save Our Bays website or on the Public Register. This will be shared by email with St Endellion and surrounding PC’s. They have most of their evidence together and are hoping to have it completed by Friday (15th Nov). It will consist of only facts with supporting evidence. Cllr Symons questions the MMO website stating there is no need to respond if you have already objected. This is not true and new points of objection can be inputted. Member of Public advises Cllrs to use the MMO portal although not user friendly, it is the best route. Cllr Raynor suggests a PC objection along with Members individual objections. All agree. Clerk to cascade the report to Members once received. |  |
| 24/179 | **Cornwall Council Planning Decisions** – **information only.**   1. **PA24/04108** Homer Park Farmhouse Homer Park Port Isaac Cornwall PL29 3SR   Proposed Extensions and Alterations to include Phased Development for a Pool Annex and Link Building at Homer Park.  <https://planning.cornwall.gov.uk/online-applications/monthlyListResults.do?action=firstPage>  **Approved with Conditions**  Cllr Williams informs members of the conditions and celebrates a positive result.   1. **PA24/06682** 94 Fore Street Port Isaac Cornwall PL29 3RF   Existing roof and chimney to be replaced like for like.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SIX94WFGKUA00&activeTab=summary>  **Approved with Conditions**   1. **PA24/06762** 34 New Road Port Isaac Cornwall PL29 3SD   Submission of details to discharge Condition 6 in respect of Decision Notice PA23/08842 dated 26/01/24.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SJ17SCFG0H900&activeTab=summary>  **S52/S106 and discharge of condition apps** |  |
| 24/180 | **Licensing Applications** – Members to consider the following, including any received after the agenda was published.  **None** |  |
| 24/181 | **Environmental / Amenity Matters** – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:   1. **Roscarrock Hill Refurbishment** – Ms Jon states there is not much more to report this month. Things are a bit held up waiting for electricians and contractors. Ms Jon is making progress with the building regs. Things are moving forward, and a pre-Christmas completion date is still expected. The company providing the turnstiles will need to commission them, but they are currently on holiday. 2. **Deli-Box tenants requesting to install a microwave for heating cold foods, e.g. pasties & sausage rolls** – Cllr Webster explains that there is now no other business that this will affect.   **Proposed** by Cllr Webster and **Seconded** by Cllr Cleave to **Resolve** that the Deli Box tenants be permitted to install a microwave.   1. **Public Notice to highlight PC’s Support for Trelights Village Green Improvements** – Ms Jon offers to create the notice and to do a mail drop in the village.   **Proposed** by Cllr Smith and **Seconded** by Cllr Webster to **Resolve** that Ms Jon prepares a notice and completes a mail drop for residents.   1. **Concession Lease** – The PC agrees to advertise the building with the view that it could move away from being a food/drink outlet to give businesses the opportunity to suggest what they would like to do with the space. The previous tenants will be removing all items leaving the space empty. There is the option for a seasonal lease with minimal payments during closed months.   **Proposed** by Cllr Raynor and **Seconded** by Cllr Cleave to **Resolve** that the space is advertised to potential new tenants.   1. **QR code for the 'Welcome Banner' near the Hard Standing** – Clerk is unable to update any further as the new website is still in progress      1. **Planning Jungle website cost of membership is £50 for 1 year (not subject to VAT)** – Cllr Williams informs Members that this is the website that was discussed in the NDP workshop. It would be useful for the PC to know the results of other appeals and to build a profile of what has been objected to.   Cllr Mould feels it really highlights the difference in inspectors and the lack of consistency.  **Proposed** by Cllr Williams and **Seconded** by Cllr Button to **Resolve** that the PC becomes members if the Planning Jungle. | C&MS  C&MS  C&MS  Clerk  C&MS / Clerk  Clerk |
| 24/182 | **Highway Matters**   1. **PA24/07190 Construction Environment Traffic Management Plan** – Clerk is awaiting a response from the owners of Summersalt after contacting the planning officer and the agents. Cllr Williams has a newer contact for the owner which she will share with the Clerk. | Clerk / C&MS |
| 24/183 | **Financial Matters** –   1. **Accounts for Payment** – members to review accounts previously emailed for approval - **Approved.** 2. **Payroll** - members approval for next month - **Approved.** 3. **Increase in Clerks Hours to 30 Per Week** **from 1st November 2024** – **Approved** 4. **SLCC and CALC Payment Approval for Clerks CiLCA Training** - Circulated prior to meeting – 12 months @ 200 hours + Face2Face - **Approved** 5. **Increase in Wage Backdated to April 2024** – Clerk shares email and attachment from CALC showing SCP scale.     **Proposed** by Cllr Hills and **Seconded** by Cllr Webster to **Resolve** that the PC moves to the suggested SCP in line with the recent uplift.   1. **Budget** **2025/2026** – **Approved**. | Clerk  Clerk  Clerk  Clerk |
| 24/184 | **Administrative Matters**   1. **Increase in Hall Charges** – All Members agree to the increase in hire charge. 2. **Cornwall Air Ambulance Heli2 Appeal**   **Proposed** by Cllr Pierpoint and **Seconded** by Cllr Raynor to **Resolve** that the PC makes a £200 donation. | Clerk  Clerk |
| 24/185 | **Documentation / Correspondence** – not covered elsewhere on the agenda, including any items received after the agenda had been issued. |  |
| 24/186 | **Diary Dates** – including any dates received after the agenda has been published.   1. **Ordinary Council Meeting** – Monday 9th December 2024 7pm 2. **Rolling Meeting Date** Monday 23rd December 2024 |  |
| 24/187 | **Information Only / Future Agenda Items**   1. **C&MS Annual Leave dates –**   9th December 2024 – 21st January 2025 Inclusive   1. **Clerk’s Annual Leave Dates –**   20th February 2025 – 7th March 2025 Inclusive  30th June 2025 – 11th July 2025 Inclusive |  |
| 24/188 | **Closed Session** – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.  Cllr Mould informs Members of progress with the Highways team regarding several complaints from residents. The PC request enforcement escalation due to risks and HEP involvement due to CA.  Cllr Williams thanks Ms Jon for her work on the poppy display. |  |
| 24/189 | **Meeting Closed** – 8:30pm |  |

Signature: D Harrison (Clerk) Date: 11/11/2024

Signature: D Raynor (Chair)

**Actions**

**24/178 d.** Clerk to share document with Members once received

**24/181 c.** C&MS to create notice and complete mail drop

**24/181 d.** Clerk to create an advert for the Main concession

**24/181 f.** Clerk to join the PC as a member of the Planning Jungle website

**24/182 a.** Clerk to use Cllr Williams’ contact for Summersalt owners

**24/183 c. & e.** Clerk to inform B&J of pay uplift and changes to hours

**24/184 b.** Clerk to organise the Air Ambulance donation