

MINUTES OF THE FULL COUNCIL MEETING

AT ST ENDELLION HALL ON MONDAY 9TH DECEMBER 2024 AT 7PM

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| **Minute** | **Agenda Items** | **Action** |
|  | **Present**  Cllr Raynor (Chair), Cllr Mould (Divisional Member)  Cllrs: Williams, Symons, Pierpoint, Button, Smith, Webster (left at 8:15pm), Collings, Dawe  D. Harrison (Clerk) |  |
| 24/190 | **Members’ Declarations**   1. **Pecuniary/Registerable Declarations of Interests** – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.   **None**   1. **Non-registerable Interests** – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.   **Cllr Button PA24/09039**   1. **Declaration of Gifts** – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.   **None**   1. **Dispensations** – Members to consider any written requests for dispensations.   **None** |  |
| 24/191 | **Apologies** Cllrs; Cleave (Vice Chair), Hills  C&MS Ms Jon |  |
| 24/192 | **Chair’s Welcome / Public Forum**  Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.  Janet Townsend MBE and Trustee of the Doc Martin Fund presents a cheque for £25,000 to be used for the playing field project to benefit the younger members of the community. |  |
| 24/193 | **Minutes of Meetings**   1. **Ordinary Meeting** – 11th November 2024 – **Resolved** that the minutes be accepted as a true record. |  |
| 24/194 | **Organisations and Reports**   1. **Parish Council Chair** – Members to receive a report.   Cllr Raynor.  Welcome to everybody present after the disruption of storm Daragh over the weekend.  Hillson Close has a flailed hedge on the corner, works are believed to have been carried out by the housing association. They have cut back into the old wood which could kill off the hedge. Part of the hedge is currently in the road causing a hazard. Clerk to contact Highways.   1. **Divisional Members Report** - Members to receive a report.   Cllr Mould.  Acknowledges Cornwall Council’s (CC) response to Cllr Williams regarding the HWG project although the process will not be quick. Cllr Williams is pleased a timetable has been laid out. CC will arrange phase three funding due to their delay.  Waiting for the white paper to see how it affects us. Elections are coming along in May. If level three deal had gone ahead, we would have had a mayor and been at the table influencing decisions in parliament.  CC has arrived at a budget that is balanced which was a challenging task.  CC does not want to lose its airport, but the costs are £4,000,000 per year. They are looking for a partner to lease the land to develop it and take away the subsidiary. It is currently part of the Corserv group and MOD own the runway. The development already in situ makes money but CC do not have funds to cover the additional costs.  Cllr Button suggests a levy to cover running costs. The airport was a convenient means to fly internally.   1. **Playing Field Development Working Party** - Members to receive an update.   Cllr Button.  Site engineers have completed most tests and are halfway through drainage testing. At full market rate, as if we were procuring it, the surveyor has estimated costs of £800,000 to build and the same again for landscaping. This is less any contents.  Once the site has some development on it, it allows for more in the future.  Consider ways to develop it incrementally to make it affordable. As a community it is a very big financial commitment. We now know it appears to be technically viable but need to establish commercial viability. We will not know what funding is available until we get full planning. Would suggest we get through to planning and then review. There are options to be more modest in the development. Potential for local contractors to make it more commercially viable. The site can provide space for parking and facilities for the wider community.  Boths reports should be completed before Christmas and will be circulated.  A meeting is organised for 16th Jan 2025.  Discussion around costs after the build and cost of the planning app. A public consultation to justify the viability could be inputted with the app. Project needs planning to move it to its next stages, without planning we cannot access funding. The PC’s aim is not to make profit from the community hub, it is an ongoing commitment to the community to provide a social space.  Cllr Mould suggests establishing a vehicle that can bid for the funds (CIC).   1. **STEND\_HWG** – Members to receive an update.   Closed Session   1. **Camel Valley Community Area Partnership –** Members to receive a report.   No meeting until 20th Jan 2025. | Cllr Raynor  Cllr Mould  Cllr Button  Cllr Williams  Cllr Raynor Ms Jon |
| 24/195 | **Planning Applications** – Members to consider the following, including any received after the agenda had been published.   1. **PA24/08487** 1 Middle Street Port Isaac Cornwall PL29 3RH   Listed Building Consent for the demolition of internal load bearing masonry wall to create access from 'Outlaws Fish Kitchen' prep room to main kitchen.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SMJI1YFGI2S00&activeTab=summary>  **Proposed** by Cllr Button and **Seconded** by Cllr Webster to **Resolve** that the PC supports HEP’s decision and makes no comment.   1. **PA24/08606** 19 Rose Hill Port Isaac Cornwall PL29 3RL   Replacement dwelling.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SMTZV2FGH8W00&activeTab=summary>  **Object.** Full consultation response can be found on CC planning portal.   1. **PA24/08588** An Skyber Trelights Port Isaac Cornwall PL29 3TL   Application for a lawful development certificate for existing use as domestic outbuilding and garden.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SMSLU3FGGCT00&activeTab=summary>  **No comment.**   1. **PA24/01320/PREAPP** 58 New Road Port Isaac Cornwall PL29 3SD   Pre-application advice for proposed garage to front of property.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SML99EFG0JW00&activeTab=summary>  **No comment.**   1. **PA24/09039** 48 New Road Port Isaac Cornwall PL29 3SD   Proposal Proposed side and first floor extension.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SNKJENFGIZG00&activeTab=summary>  **Support.** Full consultation response can be found on CC planning portal. |  |
| 24/196 | **Cornwall Council Planning Decisions** – **information only.**   1. **PA24/07875** 42 Church Hill Port Isaac Cornwall PL29 3RQ   Non material amendment in relation to decision notice PA23/02665 dated 23.01.2024 to allow small variations to window positions and sizes, removal of wood burners and flues, reduction of dormer size to road elevation.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SLCLKVFGFYD00&activeTab=summary>  **Approved with Conditions**   1. **PA24/07190** 42 Church Hill Port Isaac Cornwall PL29 3RQ   Submission of details to discharge Conditions 3, 7, 8 and 9 in respect of Decision Notice PA23/02665 dated 23.01.24.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SJY7NAFGM8N00&activeTab=summary>  **S52/S106 and discharge of condition apps**   1. **PA24/07173** Former Chalet Rear Of 31 Fore Street Port Isaac Cornwall PL29 3RE   Submission of details to discharge Condition 3 in respect of Decision Notice PA24/00698 dated 24/06/24.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SJWTRSFGLCV00&activeTab=summary>  **S52/S106 and discharge of condition apps**   1. **PA24/07112** 84 Fore Street Port Isaac Cornwall PL29 3RF   Proposed Rear Extension & Internal Alterations.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SJQT1BFGHDZ00&activeTab=summary>  **Approved (Statutory/one condition only)**   1. **PA24/07488** Brambledene Trelights Port Isaac Cornwall PL29 3TQ   Replacement extension and alterations.  <https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=SKMFWIFGLXT00&activeTab=summary>  **Approved with Conditions** |  |
| 24/197 | **Licensing Applications** – Members to consider the following, including any received after the agenda was published.  **None** |  |
| 24/198 | **Environmental / Amenity Matters** – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:   1. **Quote for Trelights Improvements** – shared prior to meeting.   **Proposed** by Cllr Williams and **Seconded** by Cllr Button to **Resolve** that the quote be accepted.   1. **Concession Lease** – Members are informed of a proposal from a member of the public to sell fresh fruit and veg produce alongside drinks and snacks**.**   **Proposed** by Cllr Smith and **Seconded** by Cllr Pierpoint to **Resolve** to accept the proposal.   1. **Management of Memorials and Memorial Testing** delivered by ICCM on 19 May 2025 at a cost of £195.   **Proposed** by Cllr Raynor and **Seconded** by Cllr Symons to **Resolve** that C&MS Ms Jon attends the training session. | C&MS  Clerk  C&MS |
| 24/199 | **Highway Matters**   1. **Dangerous trodden down area opposite Fern Cottage**.   **Proposed** by CllrDawe and **Seconded** by Cllr Button to **Resolve** that a quote from contractors working nearby be accepted once land ownership is established. | Clerk / C&MS |
| 24/200 | **Financial Matters** –   1. **Accounts for Payment** – members to review accounts previously emailed for approval - **Approved.** 2. **Payroll** - members approval for next month - **Approved.** 3. **Precept** – Currently set at £28,500 and has not been increased for around eight years. Clerk to gather information regarding the second home double council tax payment with a view to increasing the precept to the benefit of the PC and residents of the parish.   **Proposed** by Cllr Collings and **Seconded** by Cllr Pierpoint to **Resolve** that the Clerk will research and evaluate the most effective percentage increase.   1. **Port Gaverne Fishermen’s Association (PGFA)** - The PC has received £1050 as a donation towards the running costs of Port Gaverne public toilets. | Clerk |
| 24/201 | **Administrative Matters**   1. **New Laptop and Microsoft Subscription for Cllr Williams** – Costs shared prior to the meeting.   **Proposed** by Cllr Collings and **Seconded** by Cllr Pierpoint to **Resolve** that both are purchased.   1. **Proposal for new PC Logo** – Cllr Williams.   **Proposed** by Cllr Williams and **Seconded** by Cllr Button to **Resolve** that a local artist is contacted with a view to commission a new design for our logo. | Clerk  Clerk |
| 24/202 | **Documentation / Correspondence** – not covered elsewhere on the agenda, including any items received after the agenda had been issued. |  |
| 24/203 | **Diary Dates** – including any dates received after the agenda has been published.   1. **Ordinary Council Meeting** – Monday 13th January 2025 7pm 2. **PFDWP Meeting** - Thursday 16th January 2025 3. **Rolling Meeting Date** - Thursday 30th January 2025 4. **Response to Power Outage Meeting** – TBA 5. **CAP Meeting** – Monday 20th January 2025 6:30pm-8:30pm |  |
| 24/204 | **Information Only / Future Agenda Items**   1. **The next response from the MMO ref the PI Bay app is due 9th Dec.** The MMO are tendering for an independent engineering report due to the inconsistent conclusions of the app docs, and the evidence presented by the Save Port Isaac Bay Group. 2. **Public Notice** to highlight PC’s Support for Trelights Village Green Improvements on Ms Jon’s return subject to PC’s agreement to the quote **24/198 b**. 3. **QR code** for the 'Welcome Banner' near the Hard Standing 4. **Roscarrock Hill Refurbishment** – Members can find the update in the C&MS Report shared with agenda. 5. **Cllr Raynor suggests a meeting regarding the power outage** and the dangers of being left without any phone signal. There should be a backup on the mast. Clerk to contact BT for more information. |  |
| 24/205 | **Closed Session** – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.  HWG report from Cllr Williams. |  |
| 24/206 | **Meeting Closed** – 21:00pm |  |

Signature: D Harrison (Clerk) Date: 12/12/2024

Signature: D Raynor (Chair)

**Actions**

**24/194 a.** Clerk to contact Highways

**24/195** Clerk to submit planning responses

**24/198 a.** Clerk to contact maintenance person to accept quote

**24/198 b.** Clerk to contact member of the public regarding concession lease decision

**24/198 c.** Clerk to book place for C&MS on ICCM training

**24/199 a.** Clerk to establish ownership of cliff path wall in front of Fern Cottage

**24/200 c.** Clerk to acquire more information regarding the precept

**24/201 b.** Clerk to contact local artist with view to commission

**24/204 c.** Clerk to discuss QR code with Parish Online