A sign with a tractor and helicopter

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**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING**

**TO BE HELD AT ST ENDELLION HALL**

**ON MONDAY 13th May 2024 AT 7pm**

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing stendellionpc@gmail.com by noon on Monday 13th May 2024

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| **Minute** | **Agenda Items** | **Action** |
|  | **Present** |  |
| 24/69 | **Members’ Declarations**   1. **Pecuniary/Registerable Declarations of Interests** – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. 2. **Non-registerable Interests** – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. 3. **Declaration of Gifts** – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. 4. **Dispensations** – Members to consider any written requests for dispensations. |  |
| 24/70 | **Apologies**  Cllr Smith |  |
| 24/71 | **Election of Chair**– Cllr. Raynor currently in post.  *Chair* – Chair to sign the Acceptance of Office form.  **Election of Vice Chair** – Cllr. Cleave currently in post.  *Vice Chair* – Vice Chair to sign the Acceptance of Office form. |  |
| 24/72 | **Chair’s Welcome / Public Forum**  Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.  **Tina Robinson would like to share information about the living sea wall project on the harbour breakwater.** |  |
| 24/73 | **Council Committees/Appointments to Outside Bodies** – the following appointments to be made:   1. *NALC Representative –* 2. *Planning Lead* – 3. *Village Hall Representative* –      1. *Playing Field Co-ordinator* –      1. *CMS Working Party* – 2. *Community Network Panel Meeting Representative* – 3. *Playing Field Development Working Party Representative* – 4. *Roscarrock Refurbishment Representative –* 5. *Bodmin, Wadebridge, Padstow, St Teath & Tintagel Community Area Partnership Representative* – |  |
| 24/74 | **Minutes of Meetings**  **a. Full Council Meeting** – 8th April 2024 |  |
| 24/75 | **Organisations and Reports**     1. **Parish Council Chair** – Members to receive Cllr Raynor’s annual report -      1. **Divisional Members Report** - Members to receive a report.      1. **Playing Field Development Working Party**- Members to receive an update.      1. **STEND\_HWG** – Members to receive an update. 2. **Bodmin, Wadebridge, Padstow, St Teath & Tintagel Community Area Partnership –** Members to receive a report | Cllr. Raynor  Cllr. Mould  Cllr. Button  Cllr. Williams  Cllr. Raynor |
| 24/76 | **Planning Applications** – Members to consider the following, including any received after the agenda had been published.   1. **PA24/00070**72 Fore Street Port Isaac   Listed buildings consent requested to raise the pitch of the roof, to align with that of the neighbouring property.   1. **PA24/00698**Former Chalet Rear Of 31 Fore Street Port Isaac   Proposed cliff stabilisation works and alternative surface water drainage proposal in conjunction with approved dwelling PA20/11484.   1. **PA24/02344**Laburnums Trelights Port Isaac   Proposed conversion of garage to annex and proposed car parking/driveway in garden with shed without compliance with Condition 2 of Decision Notice PA23/01804 dated 4th May 2023.   1. **PA24/02044** Little Beside 8A Lundy Road Port Isaac   Part Demolition of Existing Bungalow to include additional First Floor Storey & Roof to Remodelled Dwelling.   1. **PA24/02791** The Mill Port Isaac   Proposed two storey side wing extension to the main house. Renovation of the existing two storey dwelling.   1. **PA24/02844** 15 Fore Street Port Isaac   Listed Building Consent to retain repair of storm impact damage to east elevation including rebuild of rubble lean to wall with a new door; fascia and soffit to entire elevation to be removed and renewed including the making good of slates sitting above; entire east elevation to be repainted. |  |
| 24/77 | **Cornwall Council Planning Decisions** – **information only.**   1. **PA23/05938** Tre-Pol-Pen 8 New Road Port Isaac   Demolition of existing dwelling and re-development to provide 1 retail unit with 1 bed apartment and 3 No town houses.  **Approved with Conditions**   1. **PA23/02077** 15 Fore Street Port Isaac   Submission of details to discharge Condition numbers 4 and 5 in respect of Decision Notice PA23/02704 dated 10/08/23.  **S52/S106 and discharge of condition apps** |  |
| 24/78 | **Licensing Applications** – Members to consider the following, including any received after the agenda had been published.  **None** |  |
| 24/79 | **Environmental / Amenity Matters** – including the Contract & Maintenance Supervisor Report and any items received after the agenda was issued:   1. **Roscarrock Hill Refurbishment** – Ms Jon – 2. **Parking Fine Mrs Coles** - 3. **Cornwall Council Quote for litter bin emptying service** – Members have been emailed quote (£4432.11) 4. **Signage for Commercial Advertising at Main car park** - When received, C&MS will forward info onto members- |  |
| 24/80 | **Highway Matters**   1. All invoices have been received for the works on the Pedestrian Improvement Scheme |  |
| 24/81 | **Financial Matters** –   1. **Accounts for Payment** – members to review accounts previously emailed for approval. 2. **Payroll** - members approval for next month. 3. **C&MS Increase in Hours** – From 30 to 35 reviewed in six months. 4. **End of Year Reports / Budget and Reserves for 2024/2025** – Shared with members by email prior. 5. **Asset Register** – Shared with members by email prior. 6. **AGAR ready for Audit on 23rd May 2024** |  |
| 24/82 | **Administrative Matters**   1. **Public Liability Renewal** |  |
| 24/83 | **Documentation / Correspondence** – not covered elsewhere on the agenda, including any items received after the agenda had been issued. |  |
| 24/84 | **Diary Dates** – including any dates received after the agenda had been published. Details previously emailed.   1. **Full Council Meeting** – Monday 10th June 2024 7pm |  |
| 24/85 | **Information Only / Future Agenda Items**   1. C & M S Annual leave 10/6/24 for one week and 16/9/24 one week. |  |
| 24/86 | **Closed Session** – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw. |  |
| 24/87 | **Meeting Closed** – |  |

Signature: D Harrison (Clerk) Date: 13/05/2024